



Pet Request Form

I(We) request that the Landlord allow a pet to be added to the current lease in place under the terms and conditions outlined in this request form.

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 E-Mail: _____
 Telephone: _____

In order for this request to be submitted for consideration to the Landlord, all information must be completed below and the request signed by all adult residents. Additionally, please review the terms and conditions of the pet policy which can be found at: http://thebirchcompanies.com/pet_policy.aspx. A few important components of our pet policy are:

1. NO aggressive breeds
2. ALL pets must be listed on the lease
3. Unauthorized pets create a default of the lease and the Landlord may elect to pursue you for default

	<u>Pet #1</u>	<u>Pet #2</u>
Type:	_____	_____
Breed:	_____	_____
Color:	_____	_____
Age:	_____	_____
Weight:	_____	_____

Please e-mail color pictures of the pet(s) to: resident@birchmgmt.com

If the pet(s) is(are) approved, you will be responsible for the following:

- Administrative fee of \$75.00 to revise the lease
 - A one-time per pet fee of \$100.00
 - A monthly rent increase of \$20.00 per pet
 - Executing a revised lease including the approved pet(s), which can be done electronically
- ✓ **DO NOT acquire a pet prior to approval, some Landlords do not allow pets**
 ✓ Requests should be able to be completed with 5 business days

By my(our) signature(s) below, please submit my(our) request to the Landlord for consideration:

Resident 1	Date: _____	Resident 3	Date: _____
Resident 2	Date: _____	Resident 4	Date: _____